



**Office: 2367 Lomita Blvd. Lomita, CA 90717.**

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### **Rental Application Checklist**

Incomplete Applications – will not be processed.

- \$15.00 processing fee (CASH/MONEY ORDER/CASHIERS CHECK) Application Fee (s) - \$35.00 for two applicants and, \$10.00 for each additional applicant to be in cash or money order. Fee includes cost for credit report and any or all written verifications of income, prior residence or other references. [ **NO PERSONAL CHECKS** ]
- PLEASE BRING APPLICATION TO OUR OFFICE TOGETHER WITH THE FOLLOWING:** Photo I.D. such as Driver's License, I.D. card or passport. Social security card for applicant & co-applicant. Two most recent paycheck stubs or proof of other source of income (all applicants/ co-signer).
- Approved applicants: Security deposit and 1<sup>st</sup> month's rent payment should be in the form **CASH OR MONEY ORDER ONLY.**
- Upon notice of approval of application, the unit must be taken within (2) weeks, unless the management/ landlord agrees other arrangements to.
- Applicants and occupants must be present at the time of interview appointment.

We will try to process your application within 48hours upon receive of application. Proposed residents must qualify financially with reasonable credit and sufficient income to pay rent. This property is not available on a first come basis. It is management's fiduciary responsibility to the owner of the property in selecting the BEST-QUALIFIED applicant. **DEROGATORY INFORMATION MAY DISQUALIFY APPLICANT.** All information must be verifiable. If we cannot verify previous landlords and addresses, employment or any statement on application, it will be rejected. Applications will be denied based on misrepresentation. Accepted applicants discovered later to have misrepresented any information will risk termination of residency.



## RESIDENTIAL RENTAL APPLICATION

Note: By signing below the applicant(s) understand and agrees that the credit check fee is NON –REFUNDABLE and does not give any occupancy rights or preferences, nor shall it be considered a deposit to hold the premises and / or apply to rent or security deposit of said premises.

Unit Information				
Interview by:		Paid Screening Fee of: \$		Unit Size Bedrooms / Bathrooms
Property Address		Apt #	City	State California      Zip Code
Total sums due prior to occupancy:				
Monthly Rent \$		Security Deposit (NOT APPLICABLE TOWARD LAST MONTH'S RENT) \$		Move-In Date - -
Prorated Rent \$	Pet Deposit \$	Satellite Dishes Deposit \$	Other \$	

For the purpose of procuring rental of the herein describe premises, the undersigned furnishes the following personal detail as a true, full and correct statement of facts. Any "FALSE" statements will be consideration for disapproval. All proposed residents 18 years of age and older MUST complete this application.

Applicant Information #1				
Last Name		First Name		Middle Name
Other names used in the last 10 years	Date of Birth - -	<input type="checkbox"/> Female <input type="checkbox"/> Male	Social Security Number - -	
Driver License	Expiration - -	State	Other ID	
Home Phone - -	Cell Phone - -	Work Phone - - Ex.	Email	
Present Address		Apt #	City	State      Zip Code
Landlord Name	Landlord Telephone Number - - Ex.	Period of Occupancy	Reason for Moving	
Current Rent \$ per month	Move In Date	Unit Size	Last Rent Increase	
Have you ever been:				
Late on your rent? <input type="checkbox"/> Yes <input type="checkbox"/> No	Evicted or Unlawful Detainer? <input type="checkbox"/> Yes <input type="checkbox"/> No	Recorded Repossession? <input type="checkbox"/> Yes <input type="checkbox"/> No	Convicted of Felony? <input type="checkbox"/> Yes <input type="checkbox"/> No	Convicted of Sexual offense? <input type="checkbox"/> Yes <input type="checkbox"/> No
Applicant Rental History				
Previous Address			Period of Occupancy	
Landlord Name	Landlord Telephone Number	Fax Number	Reason for Moving	
Employment Information				
<input type="checkbox"/> I am a member of the Armed Forces (including the National Guard and Reserves)		<input type="checkbox"/> I am not a member of the Armed Forces (including the National Guard and Reserves)		
Name of Employer	Name of Company	Employer Address		<input type="checkbox"/> I am currently unemployed
How Long with this employer?	Position	Monthly Income \$	Other Income \$ Source	
Fax Number - -	Work Telephone - - Ex.	Email		
Bank Account Information				
Name of Bank	City, State / Branch	Account Number	Type of Account	
Credit Information				
Name of Creditor	Account Number	Monthly Payment \$	Balance Due \$	
Name of Creditor	Account Number	Monthly Payment \$	Balance Due \$	
Applicant Information #2				
Last Name		First Name		Middle Name
Other names used in the last 10 years	Date of Birth - -	<input type="checkbox"/> Female <input type="checkbox"/> Male	Social Security Number - -	
Driver License	Expiration - -	State	Other ID	
Home Phone - -	Cell Phone - -	Work Phone - - Ex.	Email	

Present Address		Apt #	City		State	Zip Code
Landlord Name		Landlord Telephone Number Ex.		Period of Occupancy	Reason for Moving	
Current Rent \$ per month		Move In Date	Unit Size		Last Rent Increase	
<b>Have you ever been:</b>						
Late on your rent? <input type="checkbox"/> Yes <input type="checkbox"/> No	Evicted or Unlawful Detainer? <input type="checkbox"/> Yes <input type="checkbox"/> No	Recorded Repossession? <input type="checkbox"/> Yes <input type="checkbox"/> No	Convicted of Felony? <input type="checkbox"/> Yes <input type="checkbox"/> No	Convicted of Sexual offense? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Applicant Rental History</b>						
Previous Address				Period of Occupancy		
Landlord Name		Landlord Telephone Number	Fax Number	Reason for Moving		
<b>Employment Information</b>						
<input type="checkbox"/> <b>I am</b> a member of the Armed Forces (including the National Guard and Reserves)			<input type="checkbox"/> <b>I am not</b> a member of the Armed Forces (including the National Guard and Reserves)			
Name of Employer		Name of Company		Employer Address		<input type="checkbox"/> I am currently unemployed
How Long with this employer?		Position		Monthly Income \$	Other Income \$ Source	
Fax Number - -		Work Telephone - - Ex.		Email		
<b>Bank Account Information</b>						
Name of Bank		City, State / Branch		Account Number	Type of Account	
<b>Credit Information</b>						
Name of Creditor		Account Number		Monthly Payment \$	Balance Due \$	
Name of Creditor		Account Number		Monthly Payment \$	Balance Due \$	
<b>Personal References</b>						
Name		Relation	Address		Telephone Number	
Name		Relation	Address		Telephone Number	
<b>Emergency Contact</b>						
Name		Relation	Address		Telephone Number	
Name		Relation	Address		Telephone Number	
<b>List all occupants under the age of 18 who will reside in unit</b>						
Name		Date of Birth	<input type="checkbox"/> Male <input type="checkbox"/> Female		Relationship	
Name		Date of Birth	<input type="checkbox"/> Male <input type="checkbox"/> Female		Relationship	
Name		Date of Birth	<input type="checkbox"/> Male <input type="checkbox"/> Female		Relationship	
<b>Pet Application</b> Note that the Management reserves the right to meet the pet prior to approval of this application. Note a signed Pet Addendum must be obtained if management permits pet.						
Type of Animal	Name	Breed	Size / Weight	Age	Color	License
<b>Vehicle Information</b>						
Make	Model		Year	Color	Plate #	
Make	Model		Year	Color	Plate #	

- Applicants agree to abide by the Rules and Regulations of the property.
- No pets allowed without written consent from Management Office.
- No unlisted occupants permitted to live in unit.

Initial	Initial
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The property shall be occupied only by the person(s) named in this application. Applicant(s) represent(s) the above information to be true and complete, and hereby authorize(s) verification of the information provided. The undersigned represent that the information provided in this application is true, complete, and accurate to the best of my knowledge, I understand that any misrepresentation or omission of information is grounds for eviction. **I have read and understand the terms and conditions in submitting this application for residency. I hereby authorize Landlord / Agent to verify the statements of information herein provided.**

Signature of Applicant	Print Name	Date
Signature of Applicant	Print Name	Date

